



**ST LAWRENCE CHURCH OF ENGLAND
VOLUNTARY AIDED PRIMARY SCHOOL**
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www.stlawrenceprimaryschool.co.uk
Head teacher: Mrs Beth Hanna



Contracted Part-time Cleaner

The successful candidate, directed by our Caretaker will provide and maintain a high standard of cleanliness and hygiene throughout the school including classrooms, toilets and communal areas. We are looking for an enthusiastic, hard-working individual who wants a job that is both challenging and rewarding. Flexibility, a sense of humour and pride in your work will be essential qualities needed to fulfil this important role.

St Lawrence's is a vibrant, community-minded village school in a beautiful rural setting. We are looking for a candidate with a child-centred, nurturing approach and excellent communication skills who is keen to join a friendly, encouraging and dedicated staff team, headed by a supportive Senior Leadership Team.

Contract Length: The post will be permanent and commence as soon as possible

Working Hours: 10 hours per week, Monday to Friday in term time (39 weeks). Just before or just after the school day. Flexibility required.

Salary: NJC A1-2 Hourly rate – £12.65

Qualifications: Previous experience is not essential, as full training will be given. It is essential that you are capable of regular stooping, bending, lifting, and carrying of equipment, materials, and furniture.

Applicants must have authorisation to work in the UK.

No formal qualifications required, though literacy and numeracy skills required to be able to read instructions and work out simple measurements.

No previous experience necessary.

Able to operate equipment and use materials

Understands and can work to procedures, follow straightforward instructions and read labels.

Can understand and operate within regulations

Can identify straightforward solutions to simple problems, eg improving working methods, rearranging cleaning schedules

Can exchange straightforward information with colleagues and users

Typical Tasks

Clean toilets, bowls, sinks and basins

Wipe down desks and chairs

Vacuum and tidy classrooms

Wash worktops/tables

Wash/mop/sweep floors and wash wet areas

Clean inside glazing

Dust and polish

Use buffer

Undertake routine maintenance of equipment (e.g. vacuum bags)

Empty bins and dispose of rubbish

Ensure safe and effective use and storage of all equipment

Be aware of Health and Safety at Work regulations and COSHH guidelines

Draw to caretaker's attention any problems/issues which may affect the safety or security of the school or its users.

St Lawrence CE Primary School is committed to safeguarding children, and all appointments are subject to enhanced DBS checks in accordance with the code of practice.